

A G E N D A

Community Advisory Commission

June 7, 2006

Milpitas City Hall Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

I. Roll Call: Joselito Abelardo, Danny Fang, Chris Lee, Jenifer Lind, Nestor Luna, Syed Mohsin, Michael Queenan, and Craig Ranker
Alternates: Nelson Villegas, Reena Choudhury, and Heidi Pham

II. Seating of Alternates:

III. Pledge of Allegiance:

IV. Approval of Agenda:

V. Approval of Minutes: May 3, 2006

VI. Announcements: *There will be no July CAC meeting*

VII. Public Forum:

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Liaison Reports

A. City Council Report Councilmember Polanski

B. Congratulations to Heidi Pham on your re-appointment to the Alternate #3 position on the CAC.

C. Congratulations to Chinedu Nwobi on your appointment to the Alternate #4 position on the CAC.

IX. New Business

A. Neighborhood Beautification Awards. The NBO process will be the same as last year. A subcommittee will need to be established in June with a tour to be held in September. The subcommittee will tour the submitted nominee properties and select the winners of each category. Winners will be announced at the October CAC meeting.

Recommendation:

Select a subcommittee of at least three members for this year's NBO awards.

B. Presentation by Gloria Anaya on areas of concern within the City.

The CAC Work Plan contains a short-term goal/objective regarding “Cleanup of Blighted Areas – Determine blighted areas in Milpitas and encourage their redevelopment or conduct a program similar to the “Adopt A Highway” program.” Gloria Anaya, Senior Housing and Neighborhood Preservation Specialist, will make a presentation on the cleanup of blighted areas and encouragement of their redevelopment.

Recommendation:

Receive report from Gloria Anaya.

C. National Night Out. Neighborhood Night Out and Watch

National Night out is a unique crime and drug prevention event where citizens in participating neighborhoods gather for a block party and other activities in order to become better acquainted and make neighborhoods safe. National Night Out is a coordinated effort between police and community members to form a partnership in order to learn better how to prevent crime in neighborhoods. This year marks the 23rd annual National Night Out sponsored by the National Association of Town Watch and is scheduled nationally on the first Tuesday in August. Since the Milpitas City Council meets on the first Tuesday of the month and because members of the City Council have typically desired to attend neighborhood block parties, Milpitas’ celebration of the event has usually been held on the following Thursday, which this year would be August 3rd. Staff has prepared a draft ARS (attached) for the June 20, 2006 City Council meeting recommending that it adopt a draft resolution (attached) approving August 3, 2006, as “Milpitas National Night Out.”

Issues relating National Night Out the CAC could discuss are:

- Will CAC members host events this year?
- Will CAC members make announcements about National Night Out at other City boards and commissions this year? If so, whom and at what board or commission?
- The proposed information packet for prospective event holders.
- Recommendation to the City Council on the date to hold Milpitas’ National Night Out celebration.

Members of the CAC have hosted this event in their neighborhoods for several years.

In past years, CAC members have made announcements at all the city’s boards and commissions meetings to encourage other commissioners to host or participate in a Neighborhood Night Out in their own neighborhoods and to contact the CAC about how to proceed with an event.

Neighborhood Associations’ coordination with the Police and Fire departments enables arrangements for Police and Fire personnel to make rounds and limited appearances at the various events. In the past, if there is adequate notice and resources, Police and Fire personnel have brought equipment, literature and little give-a ways to enhance the events. Discussions have been held in the past about an information packet for neighborhood associations on how to host this event. Staff has updated a packet used in the recent past for your review and comment that will be distributed at the CAC meeting.

Recommendation:

- Discuss the Neighborhood Night Out program
- Determine if CAC members will host events this year

- Determine if CAC members will make announcements about National Night Out at other City boards and commissions this year? If so, whom and at what board or commission?
- Approve or modify the information packet
- Make a recommendation to the City Council that Milpitas' National Night Out be held on Thursday, August 3, 2006.

D. CAC participation in City's July 4th parade.

July 4th falls on a Tuesday this year and the parade will be held on Main Street as usual. The parade route will be the same as last year but will have a reverse direction, from Carlo to Curtis. In past years the CAC participated in the parade as either a vehicle or walking entry. A typical commission entry has a banner identifying the commission. Members can choose to ride in a vehicle, ride on a flat-bed truck or walk, depending on level of participation, the amount the CAC is willing to spend and the time the members want to commit to make it happen. Members typically dress in patriotic garb and have waived flags in the past. The purpose of this item is to determine the level and nature of participation by the CAC in the July 4th event this year. Copies of the general parade entry rules and information form and of the parade entry form are attached. Since Milpitas Recreation Services must receive competed entry forms by Tuesday, June 6th and the CAC meeting occurs on June 7th, I have requested the Recreation and Services Department use the same entry form as we used last year. There is also the chance that the Parade will not be held this year due to the low number of entries. The City Council would make any decision to hold the parade or cancel it at the June 6th City Council meeting. Staff will inform you of the decision (if any) at the CAC meeting.

Recommendation: Determine the level and nature of participation by the CAC in the July 4th event this year. Options include not participating, a vehicle or walking entry and a banner. The CAC could establish a subcommittee to manage the process and any purchases or rentals.

E. Community Outreach Program Response Letter. Commissioner Queenan has prepared a response letter that can be sent to responders to the Community Outreach Program to acknowledge the City received their response.

Recommendation: Hear presentation by Commissioner Queenan on the draft response letter.

F. Spreadsheet summarizing Community Outreach Program Responses. Vice-Chair Lee has prepared a spreadsheet summarizing the Community Outreach Program responses to be forwarded to the City Council.

Recommendation: Hear presentation by Vice-Chair Lee on the draft spreadsheet.

G. Upcoming Work Plan Tasks. The CAC Work Plan under "Annual Recurring Tasks" and "Short-term Goals/Projects" shows the tasks that the CAC has set for itself. Upcoming tasks include:

Annual Recurring Tasks

1. Heritage Tree Nominations in October
2. Global Village in July (deleted from the budget)
3. 4th of July Parade
4. National Night Out in August

5. Neighborhood Beautification Awards in September
6. Tree Trimming in November
7. Work session for annual Work Plan in December

Short-term Goals/Projects (prioritized)

1. Tree Planting – Promote tree planting through outreach and tree protection awareness
2. Town Hall Meeting – Conduct a Town Hall Meeting in the Fall of election years
3. Outreach Program – Conduct an outreach program to the citizens of Milpitas to obtain feedback on community issues
4. Volunteerism Program – Conduct a program to encourage Milpitas citizens to volunteer
5. Cleanup of Blighted Areas – Determine blighted areas in Milpitas and encourage their redevelopment or conduct a program similar to the “Adopt A Highway” program
6. Expand the Neighborhood Watch Program – Work with City staff to expand the Neighborhood Watch Program

Staff is including this item in the agenda so the CAC can make any plans for future or ongoing tasks as necessary.

Recommendation: Discuss upcoming CAC tasks as necessary

H. Subcommittee/Task Force Status Reports

- Community Outreach (Lee and Queenan)

Recommendation: Discussion only, no action needed.

X. Adjournment to August 2, 2006

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